



# PART-TIME EMPLOYEE ACKNOWLEDGEMENT OF ELIGIBILITY TO PARTICIPATE IN THE CSS PENSION PLAN

## INSTRUCTIONS

- To be completed by the **employer** and **eligible part-time employee** only if the employee declines enrollment in the CSS Pension Plan.
- The employer should keep the completed form in the employee's file as proof that membership in the CSS Pension Plan was offered, as required by pension legislation, but the employee declined enrollment.

I \_\_\_\_\_, acknowledge that my employer \_\_\_\_\_  
(Name of employee) (Name of employer) has informed me that I am eligible to participate in the Co-operative Superannuation Society Pension Plan, in accordance with the provisions of the provincial pension benefits legislation.

I have elected **not to become a member** of the Pension Plan at this time.

I also understand that, if I elect not to join the CSS Pension Plan at this time, my future participation will depend on me meeting the part-time minimum membership requirements set out by the applicable pension legislation below.

Please check applicable box:

**Alberta, BC, New Brunswick and Federal (includes Northwest Territories, Nunavut and Yukon)**

Part-time employees who earn 35% or more of the CPP YMPE in **each of the two** most recent consecutive calendar years **may voluntarily** join the Plan.

**Manitoba**

Part-time employees (including students) **regardless of earnings**, must be given the opportunity to **voluntarily** join the Plan after completing a waiting period, which cannot exceed two years of service.

**Nova Scotia, Ontario and Saskatchewan**

Part-time employees who earn 35% or more of the CPP YMPE (or worked 700 hours or more) in **each of the two** most recent consecutive calendar years **may voluntarily** join the Plan.

Signed:

(Employee)

Date:

(dd/mm/yyyy)

Signed:

(Official of employer organization)

Date:

(dd/mm/yyyy)